

Roosevelt Neighborhood Plan Prioritization Team

Objective

The objective of Neighborhood Plan Prioritization Team (NPPT) is to provide the Roosevelt Neighborhood Association (RNA) valuable, well-documented analysis of the Strategies as documented in the Roosevelt Neighborhood Plan (Plan). The output from this analysis will be designed to help the RNA support the Roosevelt Neighborhood's Goals and Policies as documented in the Plan.

Additionally the NPPT will coordinate with the City of Seattle's efforts to study and evaluate the Plan Strategies for the City's neighborhood project planning process. The outcome of this coordination is intended to lead to a resolution that DPD will present to the City Council that proposes that the Roosevelt Neighborhood Strategies and priorities be adopted for action by the City.

Scope of Work

NPPT members will review the existing Plan Strategies and the Survey Tabulated Results from 2006. Members will meet in teams and sub-teams to arrive at a consensus regarding the importance and timeframe for delivery of each Strategy. This team method is intended to provide a variety of perspectives on the Strategies which ideally will lead to substantial support by the Roosevelt community as a whole. In this regard, **NPPT members will set aside their personal interests and seek to represent the Roosevelt community as a whole.** Members will review comments received from the Outreach effort and incorporate that feedback into the evaluation process.

The City of Seattle will provide an interdepartmental feasibility evaluation of the Strategies. The NPPT will incorporate data from that evaluation to arrive at final Strategy prioritization.

NPPT will generate documentation designed to support:

- Mapping of Strategies to Survey Tabulated Results
- Prioritization and timeframe for each Strategy
- How each Strategy received its rating and timeframe
- Suggested Action plans that could be executed to support the Strategy
- RACI Charts (Responsible, Accountable, Consulted, Informed)
- Recommended research/survey questions to support Outreach effort for obtaining additional community input
- City of Seattle feasibility evaluation and coordination
- Community feedback received with regard to the Strategies

Out of Scope

- NPPT will not develop new Strategies or revise existing Strategies beyond those documented in the Final Roosevelt Neighborhood Plan from July 2006.
- In their capacity as a member of NPPT, members are not expected to execute on any of the Plan Strategies. Ideally as NPPT members come up with action plans for the Strategies they will find

activities that are interesting to them and will engage the RNA as a volunteer independent of the NPPT to help support Plan Strategies.

- NPPT members are not required to participate in the Outreach effort but may be asked to answer questions about the process utilized to deliver the output and/or about the content of the output.

Tentative Schedule

The following is the tentative schedule for the NPPT. Ideally each team member will only need to participate in 6 to 8 two hour meetings from the Kick-off meeting through May 2008.

Timeframe	Purpose	Agenda
2 nd half Feb	NPPT Kick-off	<ul style="list-style-type: none"> • Review Objective • Review Strategy/Method • Divide into sub-teams, each sub-team will take on various parts of the Plan Strategies
2 nd half Feb to Mid-Mar	Sub-team meetings	<ul style="list-style-type: none"> • Sub-teams will generate documentation following the Strategy/Method outlined at the kick-off meeting
2 nd half Mar	Whole team review	<ul style="list-style-type: none"> • All NPPT members will have received a summarized report from the various sub-teams and will have had time to review the documentation. Documentation will be available to the Outreach effort. • As whole the team will comment on the priorities assigned by the sub-teams • Documentation will be updated and provided to the Outreach effort
2 nd half Mar to mid-April	Sub-team meetings	<ul style="list-style-type: none"> • The City of Seattle will have provided a feasibility study • Outreach team will have provided community comments • Sub-teams will review their Strategies and incorporate changes based on the input from the City and comments received thru the Outreach effort.
April	Whole Team review	<ul style="list-style-type: none"> • All NPPT members will have final input from sub-teams • Final documentation updates will be completed
	Coordinate with City	<ul style="list-style-type: none"> • Final documentation will be reviewed with the City and negotiation of priorities occurs • Final output will be provided for Outreach to receive final community comments and support
May	City of Seattle Whole Team?	<ul style="list-style-type: none"> • Final documentation will review with the City and submitted. • DPD will write a resolution to submit to City Council

Project Leaders

C.J. Liu will lead the Outreach effort. Randall Weers and John Adams will co-lead the NPPT.

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