

I've placed an * at the beginning of each line where I've Made suggested corrections. Tad

NPPT Transportation Team Process

Overview

The NPPT Transportation sub-team completed the following steps to complete our data collection task. We started with the guidance in the NPPT Data Collection Guidelines as modified below with weekly face to face team meetings and e-mail transfer of data.

Step 0.5: Review provided data

Each team member familiarized himself with the data provided at the first Neighborhood Plan Prioritization Team (NPPT) meeting on 21 Feb 08.

- NPPT Data Collection Guidelines
- Neighborhood Plan Strategies 2008-02-09
- Neighborhood Plan July 2006
- Report On Community Survey Responses 20 May 2006

A spreadsheet was developed to capture all inputs in one place for ease of discussion at subsequent Transportation sub-team meeting. Also the survey question number 5 was tabulated and captured on another spreadsheet. These files were e-mailed to all team members prior to first sub-team meeting.

Step 1: Prioritize all Strategies

At the first sub-team face to face meeting we assigned a priority of High, Med or Low to each of the 25 Transportation Strategies. Discussions were conducted over each strategy before the assignment of priority. The data is being recorded in one spreadsheet that will have all our data collection inputs on one record.

Step 2: Establish a timeframe and urgency for delivery

The team found this step and step 5 (Establish a Schedule) to be the same and as such * tended to use the terms interchangeably during our discussions. Thus steps 2 & 5 were conducted concurrently.

Step 5: Set a schedule

The following steps were conducted at the second face to face sub-team meeting.

Step 3: Identify some Strategic Next Actions

Step 4: Identify the RACI

Our team would like to suggest that the LUTC be split into two separate committees

LUC Land Use Committee
TC Transportation Committee

We believe that with the planning and construction of the light rail station in the neighborhood it is imperative to have robust and focused representation in these two areas.

After the data was collected on a single spreadsheet it was e-mailed to the team members for review, correction (as required) and concurrence before submission to the Roosevelt Neighborhood Association.

Thomas W Olsson
Leader
Transportation Sub-Committee